



## JUMP StArts

### 2015-2016 Planning Grant Guidelines

*Deadline: March 8, 2016 5:00 pm– (online submission)*



The Mission of the California Arts Council, a state agency, is to advance California through the arts and creativity.

Learn more at [www.arts.ca.gov](http://www.arts.ca.gov)

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## California Arts Council



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#### Office Hours

8:00 a.m. - 5:00 p.m.  
Monday through Friday

**Purpose:** The California Arts Council (CAC), a state agency, was established in January 1976 to encourage artistic awareness, participation, and expression; to help independent local groups develop their own arts programs; to promote employment of artists and those skilled in crafts in the public and private sector; to provide for exhibition of artworks in public buildings throughout California; and to enlist the aid of all state agencies in the task of ensuring the fullest expression of our artistic potential.

**The Council:** The appointed Council of the CAC consists of 11 members who serve staggered terms. The Governor appoints nine members, the assembly Speaker appoints one member, and the Senate President pro Tempore appoints one member. Council members serve without salary, elect their own officers, and meet throughout the state to encourage public attendance. This body sets policy and has final approval of CAC grants.

**Mission:** To advance California through the arts and creativity.

**Funding:** The CAC is a state agency, funded from the state's annual budget process and proceeds from the California Arts License Plate and the Keep Arts in Schools tax return voluntary contribution fund, supplemented by funds from the National Endowment for the Arts. Its grants are usually matched by foundations, individuals, earned income, government agencies, or other organizations.

**Information Access:** Due to the Public Records and Open Meeting Acts, applications and their attachments are not confidential and may be requested by the media and/or public. Observers may attend but may not participate in, or in any way interfere with, Council meetings. Meeting dates and locations are posted at [www.arts.ca.gov](http://www.arts.ca.gov). Each meeting provides a designated time for public comment, although comments may be time-limited.

**Grants Panels:** Applications are evaluated by panels of experts, recognized in their respective fields, who rank applications according to program criteria. The CAC staff provides information but not recommendations to the panel. The Council reviews panel recommendations before making final funding decisions.

**Appeal Process:** Appeals to CAC funding decisions must be submitted on an official Appeal Form, available from the CAC, and postmarked within 45 days of the decision. Appeals are granted only on the following grounds:

1. Panel's assessment was based on a misstatement of factual information as contained in the application such that it negatively influenced the panel's recommendation; and/or
2. Incorrect processing of the required application material such that it negatively influenced the panel's assessment of the applicant's request for funding.

**Note:** Dissatisfaction with award denial or with award amount is not grounds for appeal.

**Requirements:** The CAC is mandated both by federal and state regulations to fund only organizations that have proof of nonprofit status under sec. 501(c)(3) of the Internal Revenue Code (Fiscal Receivers are eligible in some programs), or under sec. 23701d of the California Revenue and Taxations Code, or entities that are a unit of government; and that comply with the Civil Rights Acts of 1964, as amended; sec. 504 of the Rehabilitation Act of 1973, as amended; the Age Discrimination Act of 1975; the Drug-Free Workplace Act of 1988; California Government Code secs. 11135-11139.5 (barring discrimination); the Fair Labor Standards Act, as defined by the Secretary of Labor in part 505 of title 29 of the Code of Federal Regulation; the Americans With Disabilities Act of 1990 ("ADA"); the Fair Employment and Housing Act; and the Personal Responsibility and Work Opportunity Reconciliation Act of 1996.

**Ownership, Copyrights, Royalties, Credit:** The CAC does not claim ownership, copyrights, royalties, or other claim to artwork produced as a result of a CAC grant. However, the CAC reserves the right to reproduce and use such material for official, noncommercial purpose, including but not limited to use on the CAC website, social media and print materials. In addition, the CAC requires documentation of grants activity, and appropriate credit for CAC partial support.

## **JUMP StArts**

### **2015-2016 PLANNING GRANT GUIDELINES**

**DEADLINE: March 8, 2016, 5:00 pm**

**Apply at [cac.culturegrants.org](http://cac.culturegrants.org)**



#### **Background and Purpose:**

The JUMP StArts program is rooted in the California Arts Council's (CAC) commitment to ensuring that art is accessible to all Californians, including the young, vulnerable and at-risk.

JUMP StArts supports quality arts education and artists-in-residence programs for at-risk youth within the juvenile justice system. Activities may take place in classroom, after-school, social services or incarceration settings throughout the many diverse communities in California. The proposed project must be designed and developed in partnership between an arts organization and a juvenile justice/social services entity. The project should demonstrate significant planning and should reflect a collaborative relationship between the partnering organizations.

The proposed project/program must address the following goals:

- Provide opportunities for arts participation and arts education to at-risk youth in the juvenile justice system.
- Develop or strengthen partnerships between social service providers/ juvenile justice facilities for the target population and arts organizations/artists serving the same.
- Identify potential criteria for measuring long-term success.
- Demonstrate the value of arts education and arts participation for at-risk youth to juvenile justice and social service entities.
- Increase opportunities for California teaching artists and artists-in-residence in juvenile justice facilities.

A limited number of planning grants are available to support the nonprofit arts organizations and juvenile justice organization with no or limited history working together, but have identified a possible partnership. Awards of \$2,500 in this category assist the arts organization and the juvenile justice partner to plan a course of action to incorporate community arts resources into the ongoing educational offerings of the juvenile justice organization.

#### **Eligible Request Amount**

Requests for support may be made for \$2,500.

#### **Matching Funds**

JUMP StArts Planning Grants do not require a match.

#### **Applicant Eligibility**

- Previous recipients of JUMP StArts Planning or Project Grants are ineligible to apply.

- Organizations that receive a JUMP StArts Planning Grant in FY 2015-16 will be eligible to apply for JUMP StArts project funding in FY 2016-17.
- The applicant must be a California-based non-profit organization, unit of government, education or social service agency.
- The applicant may be either the arts partner or juvenile justice facility/agency partner except for the following scenarios:
  - The applicant must be the arts partner if the partnership is composed of one arts nonprofit and multiple facilities/agencies.
  - The applicant must be the facility/agency if the partnership is composed of one facility/agency and multiple artists or arts nonprofits,
  - the applicant must be the facility/agency if the partnership is composed of one facility/agency and one individual artist.
  - *This program is not designed to accept applications with partnerships between multiple juvenile justice facilities/agencies and multiple arts organizations/multiple groups of teaching artists.*
- The applicant will assume fiscal/contractual responsibilities if awarded a grant. Applicants to this program are not restricted from applying for and receiving funding from other competitive CAC grants programs as long as those funds are used for different purposes.
- Use of Fiscal Agents not allowed.
- Artists working with the applicant organization must show professional experience of **at least three years** in the artistic discipline to be taught; must be residents of California; and may not be engaged in this project as a part of curriculum in a degree program.
- The applicant must demonstrate proof of nonprofit status under section 501(c)(3) of the Internal Revenue Code, or section 23701d of the California Revenue and Taxation Code, or must be a unit of government.
- Applicant organization can submit only one application per funding cycle.
- Applicants may not receive a JUMP StArts Planning Grant and JUMP StArts Project Grant in the same cycle.

### **Project Requirements**

Funds may support, but are not limited to:

- Staff development workshops for artists and/or juvenile justice facility staff and teachers
- Curriculum development
- Educational and artistic collaborations between artists and juvenile justice facility staff
- Training for teaching artists on classroom management skills and effective teaching methods for juvenile justice-involved youth
- Training to better understand how to use the Visual and Performing Arts Content Standards (VAPA) or Common Core Standards effectively
- State funds cannot be used for hospitality, purchase of equipment, or out of state travel. Please see below for more detail on what the CAC does not fund.

### **Application Process**

**CAC Cultural Grants** is our online portal for the grant application and review process. CAC does not accept applications through any other means for this program. To apply, new applicants must sign up for a user account to access the CAC Culture Grants system, while returning applicants will log in with an existing user account. Detailed instructions and support can be found at [www.arts.ca.gov](http://www.arts.ca.gov) and via the portal at <https://cac.culturegrants.org>.

### **Application Cycle:**

- Deadline: March 8, 2016, 5:00PM (online submission)
- Grant Dates: Late June 2016 - June 30, 2017

### **Review Criteria**

CAC Staff will evaluate applications based on the following criteria:

- *Quality of project:* Clarity of project narrative and strength of project plan.
- *Artistic merit:* Strength of artistic action plan as it relates to arts organization and juvenile justice goals.
- *Project impact:* Anticipated benefit to the juvenile justice partner and arts organization.

### **California Arts Council Decision-making**

CAC program staff will evaluate all completed applications. The final authority for grant decisions is the appointed Council. Subsequent to receiving and reviewing the staff's recommendations, the Council will take into consideration the staff's recommendations and make final funding decisions at a public meeting.

### **Grant Amounts**

Requests may be made for \$2,500.

If approved by the Council for support, grant amounts may differ from the request amount due to the level of funding available to the program, demand for that funding, and/or the rank a proposal receives from the review panel.

### **What the CAC Does Not Fund**

- Projects that charge students for residency activities
- Former grantee organizations not in compliance with CAC grant requirements (as stipulated in grant agreement)
- Non-arts organizations not involved in arts activities (as applicants)
- For-profit organizations (as applicants)
- Projects with fundraising purposes, including grant writing
- Other state or federal agencies
- Programs not accessible to the population for which they were developed
- Projects with religious or sectarian purposes

- Organizations or activities that are part of the curricula base of schools, colleges, or universities
- Indirect costs of schools, colleges, or universities
- Trust or endowment funds
- Purchase of equipment, land, buildings, or construction (capital outlay or expenditures)
- Out-of-state travel activities
- Hospitality or food costs
- Expenses incurred before the start or after the ending date of the grant

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### **Timeline**

January, 2016	Application available
<b>March 8, 2016</b>	<b>Application deadline (online)</b>
April, 2016	Funding decisions
May, 2016	Funding notifications
Late June, 2016 – June 30, 2017	Funded activity period

### **Grantee Requirements**

- To better inform our elected representatives as to the value of the arts and the use of state funds, you will be expected to include--with your approved grant--copies of signed letters sent to the Governor and your State Senate and Assembly representatives thanking them for your grant.
- Use CAC logo on all printed, electronic materials, and websites (programs, catalogs, postcards, posters, newsletters, leaflets, publications, etc.) that specifically reference this grant.
- Credit the CAC on all printed and electronic materials: *"This activity is funded in part by the California Arts Council, a state agency."*
- When discussing the project and activities supported by this grant, verbal credit must be given to the CAC.
- A Final Report summarizing grant-funded activities and accomplishments will be required at the end of the grant period.

### **Staff Assistance**

CAC staff is available on to offer guidance and clarification in preparing your proposal. We recommend that you contact staff well in advance of the deadline to ensure you can be accommodated. **Contact Shelly Gilbride, Programs Officer at [shelly.gilbride@arts.ca.gov](mailto:shelly.gilbride@arts.ca.gov) or (916) 324-0075.**